

APPROVED MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

CENTRAL PENN COLLEGE
600 VALLEY ROAD
SUMMERDALE, PA 17093

TIME: 10:00 A.M.

DATE: JUNE 10, 2014

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Patient Safety Authority

June 10, 2014

Carrie DeLone, M.D., Chair
Stanton Smullens, M.D., Vice Chair
Gary Merica, RPh
Radheshyam Agrawal, M.D. (absent)
John B. Bulger, DO, MBA
Joan Garzarelli, RN, MSN (phone)
Daniel J. Glunk, M.D.
Lorina Marshall-Blake (absent)
Eric Weitz, Esq. (absent)
Cliff Rieders, Esq.
Jan Boswinkel, M.D.

Also Present:

Michael Doering, Executive Director
Howard Newstadt, Financial Director & CIO
Bill Marella, Program Director
Laurene Baker, Communications Director
Tawny Mummah, Esquire, Board Counsel
Matthew Grissinger, RPh, FISMP, FASCP Manager,
Medication Safety Analyst
Christina Hunt, Sr. Patient Safety Liaison
Theresa Arnold, Manager Clinical Analysis
Arlene Seid, Department of Health

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PATIENT SAFETY AUTHORITY

Public Meeting

June 10, 2014 Time: 10:00 AM

Location: The Conference Center at Central Penn College

600 Valley Road

Summerdale, PA 17093

Agenda

- I. Call to Order
- II. Report of the Board Chair (10:00-10:05)
- III. Approval of the April 23, 2014 Meeting Minutes (10:05-10:10)
- IV. Report of the Executive Director (10:10-10:20)
- V. Authority Programs
 - Medication Reconciliation – Matthew Grissinger, RPh, FISMP, FASCP
Manager, Medication Safety Analysis(10:20-10:45) (Tabled to a future meeting)
- VI. Old Business
 - ECRI Contract – Howard Newstadt, Finance Director/CIO/Michael Doering, Executive Director (10:45-11:15)
 - Reporting Standardization – Bill Marella, Program Director/Michael Doering, Executive Director (11:15-11:50)
- VII. New Business
 - Opportunity to work with HRET – Christina Hunt, Sr. Patient Safety Liaison/Theresa Arnold, Manager Clinical Analysis (11:50-12:00)
- VIII. Public Comment (12:00)
- IX. Adjournment

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

1 ***

2 PATIENT SAFETY AUTHORITY

3 The regularly scheduled meeting of the Patient Safety
4 Authority was held on Tuesday, June 10, 2014. Carrie
5 DeLone, M.D., Vice Chair, called the meeting to order at
6 10:00 a.m.

7 ***

8 A motion to approve the minutes of April 23, 2014, carried
9 unanimously.

10 ***

11 Report of Executive Director

12 [Michael Doering, Executive Director, advised the Patient
13 Safety Advisory went out on June 5. He noted data on
14 infections was shared with AHRQ for their 2014 report and
15 noted there is a link to the 2013 report included in the
16 Executive Director's report. Mr. Doering stated eleven
17 (11) new facilities have been added to the data interface
18 and it is over 60 percent in terms of the percentage of
19 reports being submitted electronically as opposed to those
20 reports being manually entered by people into PA-PSRS.
21 With regards to education, training and outreach it was
22 reported 34 events have been conducted since the last
23 Board meeting. Mr. Doering also advised several statewide

York Stenographic Services, Inc.

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1 webinars will be conducted this year. There is one
2 scheduled on June 19 on modifiable risk factors for
3 respiratory tract infections in long-term care, building a
4 business case for fall prevention, patient and family
5 engagement in fall prevention and safe injections in the
6 ASF setting. He mentioned other educational programs and
7 trainings that have been conducted and those coming up in
8 the future. Mr. Doering advised the Patient Safety Trust
9 Fund balance is just under \$6 million.]

10 ***

11 New Business

12 [Theresa Arnold, Manager Clinical Analysis, and Christina
13 Hunt, Sr. Patient Safety Liaison, gave a presentation on
14 an opportunity to work with HRET. Ms. Arnold advised the
15 Authority has been presented with an opportunity to work
16 on a national project on reducing catheter-associated
17 urinary tract infections. She noted the Authority was
18 approached by HRET who has been given a grant by AHRQ for
19 this particular project. She discussed the project and
20 outlined the goals of the project. Ms. Hunt advised the
21 project is a 15-18 month project with the first few months
22 dealing with recruitment functions and having the project
23 leaders educated. There will be 12 months of data

1 collection with meetings and monthly status reports. Ms.
2 Arnold advised once there is Board approval HRET would
3 provide a subcontract to review and sign for approval. The
4 recruitment process needs to be completed by the end of
5 August.]

6 ***

7 A motion to accept the proposal was carried unanimously.

8 ***

9 Old Business

10 [Howard Newstadt, Finance Director/CIO, and Michael
11 Doering, Executive Director, discussed the ECRI contract.
12 Mr. Doering noted the Board had said several meetings ago
13 for the executive committee to negotiate a contract with
14 ECRI for another multiple year contract. This has been
15 done and that proposal from ECRI was sent to the Board
16 members a couple weeks ago. Details of the contract were
17 discussed, and Mr. Newstadt discussed the financial
18 aspects of the contract.]

19 ***

20 A motion to accept the contract was carried unanimously.

21 ***

22 [Bill Marella, Program Director, and Michael Doering,
23 Executive Director, gave a presentation on Reporting

1 Standardization. Mr. Marella talked about the
2 standardization project and that it is an initiative going
3 back to the last strategic plan the Board did with the
4 goal of reducing the variation in report volume that is
5 seen across like institutions and to clarify principles
6 around reporting and what the expectations are and what
7 the law requires and harmonize the interpretations of the
8 statute both among the Patient Safety Authority, the
9 Department of Health and facilities using the system. He
10 advised a master list was created of 50 or 60 different
11 issues or problems or complaints or wish list items people
12 wanted. These issues were addressed and a committee spent
13 the better part of a year systematically working through
14 that catalog of issues and developing consensus standards
15 where consensus existed. After publishing a draft set of
16 standards and sending it out for public comment and
17 reviewing these comments, responses were sent to the
18 comments and sent to the Board for review. After
19 extensive discussion on the proposed standards a vote of
20 the Board was taken.]

21 ***

22 [A motion to approve the standards passed 5-1 with 1
23 abstention.]

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[The meeting adjourned at 12:00 p.m.]

Anjeanett Toot
Minute Clerk
York Stenographic Services

PATIENT SAFETY AUTHORITY
BOARD OF DIRECTORS
REFERENCE INDEX
JUNE 10, 2014

| | TIME | COUNTER NUMBER | AGENDA |
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| 9 | 10:00 | .01 | Call to Order |
| 10 | | | |
| 11 | | .29 | Approval of Minutes |
| 12 | | | of April 23, 2014 |
| 13 | | | |
| 14 | | .34 | Report of Executive |
| 15 | | | Director, Michael Doering |
| 16 | | | |
| 17 | | 15.24 | Opportunity to work with |
| 18 | | | HRET, Theresa Arnold, |
| 19 | | | Christina Hunt |
| 20 | | | |
| 21 | | 28.36 | ECRI Contract, Howard |
| 22 | | | Newstadt, Michael Doering |
| 23 | | | |
| 24 | | 17.37 | Reporting Standardization, |
| 25 | | | Bill Marella |
| 26 | | | |
| 27 | 12:00 | 59.47 | Adjournment |